

MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED

**MINNESOTA VALLEY EDUCATION DISTRICT
ORGANIZATIONAL BOARD MEETING MINUTES
TUESDAY, FEBRUARY 13, 2024
6:30 PM**

MVED DISTRICT OFFICE, 801 DAVIS STREET, SAINT PETER, MN

In attendance at the meeting were the following Board Members: Karson Duncanson, Tracy Stuewe, Jillian Cousins, Nancy Heldberg, and Ashley Black. Board Members Absent: Linda Leiding. Also in attendance were Executive Director of Special Education Sara McMonagle, MVED Principal Tamara Engel, Supervising Superintendent Bill Gronseth, MVED Business Manager Ukee Dozier (virtual), MVED EA Vice President Jacki Madden, Administrative Assistant Amy Leonard, and CLA Auditor Craig Popenhagen (virtual).

Chair Heldberg called the meeting to order at 6:30 pm

Approval of Agenda: (Cousins/Stuewe, unanimous)

Election of Officers

Chair: Stuewe nominated Nancy Heldberg. Heldberg was elected by acclamation.

Vice Chair: Black nominated Tracy Stuewe. Stuewe was elected by acclamation.

Clerk: Cousins nominated Ashley Black. Black was elected by acclamation.

Treasurer: Black nominated Karson Duncanson. Duncanson was elected by acclamation.

Set Board Salaries: Currently \$50 per meeting. Motion to keep it at \$50. (Black/Duncanson, unanimous)

Designate Official Newspaper: Motion to remain with *Mankato Free Press*. (Cousins/Black, unanimous)

Designate Depositories: Currently First National Bank of St. Peter, First Minneapolis Bank, and MSDLAF (MSBA Investment Program). Motion to remain with current depositories. (Cousins/Stuewe, unanimous)

Designate Auditor: Currently CliftonLarsonAllen. Motion to remain with CLA. (Stuewe/Cousins, unanimous)

Designate Business Manager, or Her/His Designee, to Continue to Make Wire Transfers for Minnesota Valley Education District: Motion to designate the business manager, or

her/his designee, to continue to make wire transfers for MVED. (Black/Duncanson, unanimous)

Identify Primary Legal Counsel: Motion to identify Kennedy & Graven, Chartered as the district's primary legal counsel and authorize the chairperson, the special education director, and the supervising superintendent as individuals that can contact them when needed. (Cousins/Black, unanimous)

Set Day, Time, and Place of Board Meetings: Motion to set regular meetings for the second Tuesday of every other month at 6:30 pm at the MVED District Office, 801 Davis Street, Saint Peter. (Stuewe/Duncanson, unanimous)

Discuss Appointments to the Following Committees

1. Nicollet County Collaborative: Tracy Stuewe appointed
2. Negotiations Committee: Karson Duncanson appointed

The meeting was adjourned at 6:41 pm (Duncanson/Black).

Ashley Black (MVED Board of Directors Clerk)

Date