

**MINNESOTA VALLEY EDUCATION DISTRICT  
ORGANIZATIONAL BOARD MEETING MINUTES  
TUESDAY, FEBRUARY 11, 2025**

**6:30 PM**

**MVED DISTRICT OFFICE, 801 DAVIS STREET, SAINT PETER, MN**

In attendance at the meeting were the following Board Members: Karson Duncanson, Tracy Stuewe, Nancy Heldberg, Jillian Cousins, and Ashley Black. Board Members Absent: Linda Leiding. Also in attendance were Executive Director of Special Education Sara Kral, Assistant Director of Special Education Allison Bahlman, Supervising Superintendent Jeff Olsom, MVED Association President Paul Matejcek, and Administrative Assistant Lacey Hagen.

Chair Leiding called the meeting to order at 6:32 pm

Approval of Agenda: (Duncanson/Cousins, unanimous)

Election of Officers

Chair: Motion by Duncanson, seconded by Cousins, to nominate Nancy Heldberg as Chairperson of the School Board. Following a unanimous vote by the Board, the motion passed.

Vice Chair: Motion by Helberg, seconded by Duncanson, to nominate Tracy Stuewe as Vice Chair. Following a unanimous vote by the Board, the motion passed.

Clerk: Motion by Heldberg, seconded by Cousins, to nominate Ashley Black as Clerk. Following a unanimous vote by the Board, the motion passed.

Treasurer: Motion by Heldberg, seconded by Stuewe, to nominate Karson Duncanson as Treasurer. Following a unanimous vote by the Board, the motion passed.

Set Board Salaries: Currently \$50 per meeting. Motion to keep it at \$50.  
(Cousins/Stuewe, unanimous)

Designate Official Newspaper; Designate Depositories; Designate Auditor; Designate Business Manager, or Her/His Designee, to Continue to Make Wire Transfers for Minnesota Valley Education District; Identify Primary Legal Counsel; and Set Day, Time, and Place of Board Meetings: Motion to remain with current official newspaper, *Mankato Free Press*; to remain with current depositories of First National Bank of St. Peter, First Minneapolis Bank, and MSDLAF (MSBA Investment Program); to remain with current auditor, CliftonLarsonAllen; to designate the Business Manager, or her/his designee, to continue to make wire transfers for Minnesota Valley Education District; to identify Kennedy & Graven, Chartered as the district's primary legal counsel and authorize the chairperson, executive director, and the supervising superintendent as individuals that can contact them when needed; and to set regular meetings for the

second Tuesday of every other month at 6:30 pm at the MVED District Office, 801 Davis Street, Saint Peter. (Black/Stuewe, unanimous)

Discuss Appointments to the Following Committees

1. Nicollet County Collaborative: Tracy Stuewe appointed
2. Negotiations Committee: Karson Duncanson appointed

The meeting was adjourned at 6:40 pm (Duncanson/Stuewe).

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Ashley Black (MVED Board of Directors Clerk)

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Date