

**MINNESOTA VALLEY EDUCATION DISTRICT  
BOARD MEETING MINUTES  
TUESDAY, FEBRUARY 11, 2025  
6:30 PM  
MVED DISTRICT OFFICE, 801 DAVIS STREET, SAINT PETER, MN**

In attendance at the meeting were the following Board Members: Nancy Heldberg, Tracy Stuewe, Ashley Black, Jillian Cousins, and Karson Duncanson. Board Members Absent: Linda Leiding. Also in attendance were Executive Director of Special Education Sara Kral, Assistant Director of Special Education Allison Bahlmann, Supervising Superintendent Jeff Olson, MVED Association President Paul Matejcek, and Administrative Assistant Lacey Hagen.

Chair Heldberg called the meeting to order at 6:40 pm

Approval of Agenda: (Cousins/Duncanson, unanimous)

Consider Requests to Speak on the Agenda: none

Approval of Consent Agenda Items: (Duncanson/Black, unanimous)

- A. Approval of the Regular Board Meeting Minutes of October 8, 2024.
- B. Approval of Bills and Wire Payments for October and November 2024 (\$777,649.12)
- C. Approval of Bills and Wire Payments for December 2024 and January 2025 (\$421,948.06)
- D. Personnel
  - 1. Acceptance of the termination of Emma Dorholt, Paraeducator, effective November 7, 2024.
  - 2. Acceptance of the resignation of Jeanne Madsen, Special Education Teacher, effective October 18, 2024.
  - 3. Acceptance of the resignation of Tiffany Jenson, Mental Health Practitioner, effective October 11, 2024.
  - 4. Approval of the request for Family Medical Leave or Medical Leave for Lornah Nyagwaya, starting December 4, 2024 through as needed.
  - 5. Approval of the hiring of Jaren Skarphol, Administrative Assistant, starting December 11, 2024.
  - 6. Approval of the request for Family Medical Leave or Medical Leave for Kevin Krahn, School Psychologist, starting February 5, 2025, through March 15, 2025.
  - 7. Approval of the hiring of Heather Brandt, Due Process Paperwork Consultant, starting December 16, 2024.
  - 8. Approval of the stipend MVED MARSS Support Personnel Kristina LeClerc, Saint Peter Public Schools MARSS Coordinator, January 2025-June 2025.
- E. Contracts/Agreements
  - 1. Acceptance of Fiscal Year 2024 Audit

2. Approval of renewal of the contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Southern Plains Education Cooperative for the 2024-2025 school year.
  3. Approval of the Agreement from Temp Social Work, Inc for the provision of Social Work Services to MVED for the 2024-2025 school year.
  4. Approval of renewal of the contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Waterville-Elysian-Morristown (WEM) Public Schools for the 2024-2025 school year.
  5. Approval of renewal of the contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Janesville-Waldorf-Pemberton (JWP) Public Schools for the 2024-2025 school year.
  6. The approval of renewal of the contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Mankato Area Public Schools for the 2024-2025 school year.
- F. Approve Memorandums of Understanding from Saint Peter Public School District for 2024-2025
1. Contracted Technology Services, Insurance Support, Lunch Support, & MARSS support by the Saint Peter Public School District to the Minnesota Valley Education District (*Updated from October 2024 meeting- MARSS support added*).
- G. Amount Changes in Contracts from 2023-2024 School Year to 2024-2025 School Year listed in E2-6 and F1 of the Consent Agenda.

Approval of Acceptance of Fiscal Year 2024 Audit: Motion to approve Acceptance of Fiscal Year 2024 Audit. (Black/Cousins, unanimous)

Approval of Acceptance of Minnesota Valley Education District 2024-2025 Revised Budget: Motion to approve Acceptance of MVED 24-25 Revised Budget. (Black/Duncanson, unanimous)

#### Executive Director of Special Education Report

Special Education Director, Sara Kral, presented to the board the completion of cycle one of the 2024-2025 Policy Review Plan, which highlights policies that have changed due to legislative and statutory changes, as well as newly added policies. Sara and Supervising Superintendent, Jeff Olson spoke about MVED's Administrative Structure and MVED's Cost Comparison for 2025-2026 Administrative Proposal. Sara reported that there is a high need for full-time administrative support at the MVED building. She announced that they will be looking to hire an Assistant Principal position. The decision to hire an Assistant Principal has been supported by Jeff Olson, as well as MVED's member district's superintendents.

#### Assistant Director of Special Education Report

Assistant Director, Allison Bahlmann provided an MVED building update. She reported there have been updates and repairs to the building doors and walls replaced with reinforced paneling. Allison conducted a tour of the building to Riverbend. The purpose of the tour was to gain exposure to another Level 4 program. Other updates Allison reported included SCSC Speakers for Professional Development to work on Identify Work, Mental Health Navigator, and Reading Training, MCA's are upcoming, and Tech Recycle money. She reported on the current student numbers in the programs and working towards moving to more student-centered things throughout the building like a Literacy/Book club that was a student suggestion.

#### Supervising Superintendent Report

Supervising Superintendent, Jeff Olson assisted Special Education Director, Sara Kral speak about MVED's Administrative Structure and MVED's Cost Comparison for 2025-2026 Administrative Proposal. He expressed his support of MVED hiring an Assistant Principal. He also shared that the St. Peter Board Members will be holding a Study Session, which will be held at the MVED building. The purpose of the Study Session will be for the St. Peter Board Members to tour the MVED facility and discuss potential updates to the building.

#### Future Meetings:

Tuesday	April 8, 2025	MVED District Office	6:30 PM
Tuesday	June 10, 2025	MVED District Office	6:30 PM

The meeting was adjourned at 7:32 pm (Black/Cousins).

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Ashley Black (MVED Board of Directors Clerk)

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Date