

MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED

**MINNESOTA VALLEY EDUCATION DISTRICT
BOARD MEETING MINUTES
TUESDAY, AUGUST 16, 2022
6:30 PM**

MVED DISTRICT OFFICE, 801 DAVIS STREET, SAINT PETER, MN

In attendance at the meeting were the following Board Members: Linda Leiding, Karson Duncanson, Steve Cross, Nancy Heldberg, Jillian Cousins, and Ashley Black. Board Members Absent: Tracy Stuewe. Also in attendance were Director of Administrative Services/MVED Principal Tamara Engel, Director of Special Education Sara McMonagle, Supervising Superintendent Bill Gronseth, MVED EA President Paul Matejcek, and Administrative Assistant Amy Leonard.

Chair Heldberg called the meeting to order at 6:34 pm

Approval of Agenda: (Leiding/Cousins, unanimous)

Consider Requests to Speak on the Agenda: none

Approval of Consent Agenda Items: (Cross/Black, unanimous)

- A. Approval of the Regular Board Meeting Minutes of June 23, 2022.
- B. Approval of Bills and Wire Payments for June and July 2022 (\$508,472.62).
- C. Personnel
 1. Acceptance of the resignation of Frances Long, Payroll/Accounts Payable Specialist, effective July 13, 2022.
 2. Acceptance of the resignation of Diana Jennings, Paraprofessional, effective August 4, 2022.
 3. Acceptance of the resignation of Alyssa Castro, Special Education Teacher, effective August 7, 2022.
 4. Approval of the hiring of Tami Skelly, Paraprofessional, effective August 8, 2022.
 5. Approval of the hiring of Valerie Elliott, Payroll/Accounts Payable Specialist, effective July 15, 2022.
 6. Approval of the hiring of Danica Wiegand, Paraprofessional, effective August 18, 2022.
 7. Approval of the hiring of Katelyn Cavanaugh, Early Childhood Special Education Teacher, effective September 6, 2022.
 8. Approval of the hiring of Emily Fadness, Paraprofessional, effective August 16, 2022.
 9. Approval of the hiring of Cori Irwin, Special Education Teacher, effective with the start of the 2022-2023 school year.
- D. Contracts/Agreements
 1. Approval of renewal of contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Southern Plains Education Cooperative for the 2022-2023 school year.

2. Approval of renewal of contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Mankato Public Schools for the 2022-2023 school year.
3. Approval of renewal of contracted service agreement allowing MVED to provide Teacher of Deaf/Hard of Hearing services to Waterville-Elysian-Morristown Public Schools for the 2022-2023 school year.
4. Approval of matching funds from MVED to Project GEM to provide educational outreach services to students from September 2022-May 2023.
5. Approval of renewal of contracted service agreement with Speech Partners to provide Speech Language Pathology services to MVED for the 2022-2023 school year.
6. Approval of renewal of joint agreement with St. Peter Public Schools to provide MVED with its School Nutrition Program for the 2022-2023 school year.

E. Employee Handbook

F. Student Handbook

G. Crisis Action Plan

Approval of Assessment Calendar 2022-2023: Motion to approve MVED district testing and assessment calendar for 2022-2023. (Cousins/Black, unanimous)

Second Reading and Approval of Revised Policies: 405 - Veteran's Preference and 726 - School District General Records Retention Schedule: Motion to approve revised policies as presented. (Cousins/Cross, unanimous)

Approval of COVID Protocols 2022-2023: Motion to approve updated COVID protocols for 2022-2023. (Leiding/Cousins, unanimous)

Approval of Payroll/Accounts Payable Specialist Contract: Motion to approve updated MVED Payroll/Accounts Payable Specialist 2022-2023 contract. (Cousins/Black, unanimous)

Approval of Increase in Substitute Teacher Daily Rate for 2022-2023: Motion to approve increase in the substitute teacher daily rate to \$155. (Cousins/Duncanson, unanimous)

Approval of Increase in Substitute Paraprofessional Rate for 2022-2023: Motion to approve increase in the substitute paraprofessional rate to \$14.50per hour. (Black/Cross, unanimous)

First Reading of Policy Revisions to the Policy Manual

The Policy Committee has completed the first cycle of the 2022-2023 Policy Review Plan focusing on policies that changed due to annual review. These updated policies were presented for a first reading: Policy 410 - Family and Medical Leave Policy; Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults; Policy 506 - Student Discipline; Policy 522 - Student Sex Nondiscrimination (Title IX); and Policy 616 - School District System Accountability. Policy 706 - Acceptance of Gifts was presented as a new

policy for a first reading. These policies will be presented as an Action Item at the October Board Meeting. The following policies had no or minimal changes: Policy 413 - Harassment and Violence; Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse; Policy 514 - Bullying Prevention Policy; Policy 524 - Internet Acceptable Use and Safety Policy; Policy 806 - Crisis Management Policy; and Policy 808 - COVID-19 Face Covering Policy.

Opening Workshop Schedule

This year's opening workshop schedule includes professional development focused on culture sensitivity and a virtual special education "Boot Camp."

Director of Administrative Services/MVED Principal Report

Director of Administrative Services/MVED Principal Tamara Engel reported that ESY went well this summer. MVS will continue to utilize PBIS this school year. In addition, a \$2000 grant was received that will be used to promote the theme of "Be Kind" throughout the school. School staff will start back next Monday and students will start back the Monday after that.

Special Education Director Report

Special Education Director Sara McMonagle reported that MVED is still looking to hire a School Psychologist, SLP positions, a Mental Health Practitioner, and paraprofessionals. The new Setting 3 classroom is ready to start the school year with a teacher, part-time para, and 2 students. MVED recently hired a new Early Childhood Special Education Teacher that will be working in the LSH and Cleveland districts, helping with intakes, and participating in STAR Program training. After feedback from the MVED districts, Sara has modified the coordinator schedule so that each district has one dedicated coordinator for K-12.

Supervising Superintendent Report

Supervising Superintendent Bill Gronseth is involved in ongoing conversations with both Tamara and Sara. He is looking for ways to build MVED's capacity for growth.

Board Members

Board Member Cross reported that LSH voters approved the district's bond referendum to build a new K-5 school next to the current high school.

Future meetings:

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| Tuesday | October 11, 2022 | MVED District Office | 6:30 PM |
| Tuesday | December 13, 2022 | MVED District Office | 6:30 PM |

The meeting was adjourned at 7:08 pm (Cousins/Black).

Tracy Stuewe (MVED Board of Directors Clerk)

Date