

**MINNESOTA VALLEY EDUCATION DISTRICT  
BOARD MEETING MINUTES  
TUESDAY, APRIL 22, 2025  
5:30 PM  
MVED DISTRICT OFFICE, 801 DAVIS STREET, SAINT PETER, MN**

In attendance at the meeting were the following Board Members: Nancy Heldberg, Tracy Stuewe, Linda Leiding, Jillian Cousins, and Karson Duncanson. Board Members Absent: Ashley Black. Also in attendance were Executive Director of Special Education Sara Kral, Assistant Director of Special Education Allison Bahlmann, Supervising Superintendent Jeff Olson, MVED EA Vice President Jacki Madden, and Administrative Assistant Lacey Hagen.

Chair Heldberg called the meeting to order at 5:30 pm

Approval of Agenda: (Stuewe/Duncanson, unanimous)

Consider Requests to Speak on the Agenda: none

Approval of Consent Agenda Items: (Cousins/Leiding, unanimous)

- A. Approval of the Organizational Board Meeting Minutes of February 11, 2025.
- B. Approval of the Regular Board Meeting Minutes of February 11, 2025
- C. Approval of Bills and Wire Payments for February and March 2025 (\$1,028,847.80)
- D. Personnel
  - 1. Acceptance of the resignation of Allison (Allie) Lawrence, Special Education Teacher, effective April 4, 2025.
  - 2. Acceptance of the resignation of Paul Vasquez, Special Education Teacher, effective at the start of the 2025-26 school year.
  - 3. Approval of the request for Family Medical Leave or Medical Leave for Ben Winkels, Special Education Teacher, starting March 25, 2025 through as needed.
  - 4. Approval of the request for Family Medical Leave or Medical Leave for Ben Stein, Special Education Teacher, starting February 27, 2025 through as needed.
  - 5. Acceptance of the retirement of Jeff Portuguese, Teacher, effective at the end of the 2025 school year.
  - 6. Approval of the hiring of Tanner Schraw, MVED Assistant Principal, effective July 1, 2025.
  - 7. Acceptance of the resignation of Cherish Williams, Paraeducator, effective March 27, 2025.
  - 8. Acceptance of the resignation of Whitney McCabe, Paraeducator, effective March 27, 2025.
  - 9. Amanda Nusser employment ending due to passing.
  - 10. The acceptance of the resignation of Chelsie Short, Paraeducator, effective April 2, 2025.
  - 11. The approval of hiring of Jacob Powell, Special Education Teacher, 2025-2026 school year.

12. The acceptance of the resignation of Deann Johnson, Speech & Language Pathologist, effective at the end of the 2025 school year.

E. Contracts/Agreements

1. Approval of the Vendor Contract with Computer Technology Solutions for the next E-Rate funding year (4/1/2025-9/30/2026).
2. Approval of renewal of Infinitec Services for the 25-26 school year.
3. Approval of renewal of Region V Computer Services for the 25-26 school year.

Approval of Acceptance of 2025-2026 Calendar: Motion to approve Acceptance of 2025-2026 Calendar. (Duncanson/Cousins, unanimous)

Approval of Acceptance of Second Reading and Consider Approval of Revised Policies: Motion to approve Acceptance of Second Reading and Consider Approval of Revised Policies. (Duncanson/Leiding, unanimous)

Approval of Acceptance of Second Reading and Consider Approval of New Policies: Motion to approve Acceptance of Second Reading and Consider Approval of New Policies. (Stuewe/Duncanson, unanimous)

Approval of Acceptance of Assistant Principal Contract for 2025-2027: Motion to approve Acceptance of Assistant Principal Contract for 2025-2027. (Cousins/Duncanson, unanimous)

Approval of Acceptance of Fund Balance Spending: Motion to approve Acceptance of Fund Balance Spending. (Leiding/Duncanson, unanimous)

Executive Director of Special Education Report

Special Education Director, Sara Kral, announced the MVED Assistant Principal position has been filled. Sara and Supervising Superintendent, Jeff Olson provided an update about the upcoming MVED building renovations and the funds for the project. The renovations are projected to start once the current school year is completed. The goal will be to have all renovations completed by the start of the following school year. The purpose of the building renovations is to make better use of the current space and provide more space for students' needs and enhance learning opportunities. Sara reported monitoring will begin in the fall and will know to what extent sometime in May or June.

Assistant Director of Special Education Report

Assistant Director, Allison Bahlmann provided an update about the increasing number of students. She shared about students coming from other districts that we are partnering with in times of need for them and charging an administrative fee. Allison reported MCA testing is underway, professional development planning for next year is underway with the focus on building culture and 2025-2026 school calendar.

### Supervising Superintendent Report

Supervising Superintendent, Jeff Olson, assisted Special Education Director, Sara Kral speak about the upcoming MVED building updates and renovations. He reported that meetings have been held with the St. Peter School facilities, School Board, and Administration to gain approval for the renovation. Jeff further explained about the use of the Fund Balance and how utilizing these funds can help reduce spending from other sources. Jeff is in support of the renovations and how these improvements will benefit MVED's growing programs. Jeff also noted the renovation plan was previously approved by the St. Peter School Board.

### Future Meetings:

Tuesday	June 10, 2025	MVED District Office	6:30 PM
Tuesday	August 12, 2025	MVED District Office	6:30 PM

The meeting was adjourned at 6:12 pm (Duncanson/Stuewe).

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Ashley Black (MVED Board of Directors Clerk)

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Date